

# Downs Events & Finance Sub-group Financial Report

## 1. Forecast Report for 2023-24

- 1.1 The report provides a forecast of the financial performance of the Downs for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.
- 1.2 The budgeted and actual income and expenditure up to period 9, April to December 2023, has been analysed and projections have been made resulting in some potential variances.
- 1.3 A summary of the forecast income and expenditure for 2023-24, the change from the budget and prior year comparators, can be seen in Table 1.

TABLE 1 - Overall Income and Expenditure Budget Summary

Budget 2023-24	Full Year GROSS Budget £	2023-24 Forecast (P9 - Dec23) £	Variance £	Notes	2022/23 Outturn £	2021/22 Outturn £	2023-24 Forecast (P8 - Nov23) £	Variance £
<b>Income</b>								
Gross Income	394,750	370,411	(24,339)	Deficit	430,170	332,600	370,411	0
<b>Expenditure</b>								
Total Expenditure	(394,750)	(559,050)	(164,300)	Overspend	(505,172)	(637,576)	(535,477)	23,574
<b>Transfer from Reserves</b>	0	0	0	Reserves are exhausted	0	97,680	0	0
<b>NET OUTTURN</b>	<b>0</b>	<b>(188,639)</b>	<b>(188,639)</b>	<b>Net surplus / (deficit)</b>	<b>(75,002)</b>	<b>(207,296)</b>	<b>(165,065)</b>	<b>23,574</b>

- 1.4 Since the previous P8 report in November, the forecast deficit has increased by (£24k), due to the emission of some Parks support service costs in the previous report.
- 1.5 Gross income for 2023-24 is currently forecasted to be in deficit by £24k, expenditure is forecast to overspend by (£164k), resulting in a net deficit of **(£189k)**, for P8 the deficit was (£165k).
- 1.6 Expenditure pressures are forecast to occur from out of hours working, pay awards, and higher premises costs including, buildings R&M, grounds maintenance, cleaning and energy costs.
- 1.7 Income pressures are forecast to occur from changes to several income generating events and lower attendance. For next financial year, 2024/25, the Events Team have been working with current and new providers to improve the income position.
- 1.8 However, expenditure for 2024/25 also needs to be addressed given the significant overspend. It is recommended that a review of the service is implemented to mitigate the deficit and trim expenditure.
- 1.9 Further information, explanations and comparisons to prior years can be found in table 2.

TABLE 2 - Income and Expenditure Budget

Budget 2023-24	Full Year GROSS Budget £	2023-24 Forecast (P9 - Dec23) £	Variance £	Notes	2022/23 Outturn £	2021/22 Outturn £	2023-24 Forecast (P8 - Nov23) £	Variance £
<b>Income</b>								
Fees - Events	310,750	239,453	(71,297)	Deficit - reduction in events	284,560	237,214	239,453	0
Fees - Licensing & Rents	79,000	92,250	13,250	Surplus	135,810	82,060	92,250	0
Fees- Other	5,000	38,708	33,708	Surplus	9,800	13,327	38,708	0
<b>GROSS Income</b>	<b>394,750</b>	<b>370,411</b>	<b>(24,339)</b>	<b>Deficit</b>	<b>430,170</b>	<b>332,600</b>	<b>370,411</b>	<b>0</b>
<b>Expenditure</b>								
<b>Employees</b>	<b>(205,060)</b>	<b>(292,311)</b>	<b>(87,251)</b>	YTD includes pay inflation - Additional Gardner post, pay award and overtime	<b>(273,515)</b>	<b>(258,171)</b>	<b>(291,550)</b>	<b>762</b>
<b>Premises</b>	<b>(33,940)</b>	<b>(91,451)</b>	<b>(57,511)</b>		<b>(73,082)</b>	<b>(68,087)</b>	<b>(91,409)</b>	<b>42</b>
* Planned R&M	0	0	0		0	(2,321)	0	0
* Buildings R&M	(13,700)	(26,200)	(12,500)	YTD £17k - Compound, toilets & changing rooms	(18,300)	(17,515)	(26,200)	0
* Grounds Maintenance	0	(17,000)	(17,000)	YTD £14k	(3,335)	0	(16,000)	1,000
* Fuel costs	0	(5,000)	(5,000)	YTD £4k	(2,502)	(1,873)	(5,000)	0
* Cleaning Contract	(17,040)	(35,451)	(18,411)	YTD £23k - Cleaning & locking up of toilets	(41,909)	(40,737)	(38,409)	(2,958)
* Utility Costs	(2,700)	(7,000)	(4,300)	YTD £5k - Electricity, water and sewerage	(6,566)	(5,289)	(5,000)	2,000
* Waste Management	(500)	(800)	(300)	Septic tank	(470)	(352)	(800)	0
<b>Transport</b>	<b>(26,600)</b>	<b>(40,500)</b>	<b>(13,900)</b>	YTD £35k - Vehicle R&M, fuel, contract hire	<b>(21,007)</b>	<b>(25,325)</b>	<b>(40,500)</b>	<b>0</b>
<b>Supplies and Services</b>	<b>(39,750)</b>	<b>(38,250)</b>	<b>1,500</b>		<b>(35,975)</b>	<b>(199,423)</b>	<b>(36,350)</b>	<b>1,900</b>
* Equipment & Materials	(11,750)	(10,250)	1,500	YTD £6k - Seed, soil, uniforms, hire of mobile work platform	(10,363)	(34,335)	(8,350)	1,900
* Contribution to Educational posts	(28,000)	(28,000)	0		(25,612)	0	(28,000)	0
* Fees & Charges - Legal costs	0	0	0		0	(160,294)	0	0
* Fees & Charges - Eviction costs	0	0	0		0	(4,794)	0	0
* Security Costs	0	0	0		0	0	0	0
<b>Third Party Payments</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>0</b>	Annual contribution towards managing the Avon Gorge and Downs Wildlife Project	<b>(5,000)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>0</b>
<b>Total Expenditure</b>	<b>(310,350)</b>	<b>(467,512)</b>	<b>(157,162)</b>	<b>Overspend</b>	<b>(408,579)</b>	<b>(556,006)</b>	<b>(464,809)</b>	<b>2,704</b>
<b>Net Total before Support Services</b>	<b>84,400</b>	<b>(97,101)</b>	<b>(181,501)</b>	<b>Deficit</b>	<b>21,590</b>	<b>(223,406)</b>	<b>(94,397)</b>	<b>2,704</b>
<b>Support Services</b>	<b>(84,400)</b>	<b>(91,538)</b>	<b>(7,138)</b>		<b>(96,593)</b>	<b>(81,570)</b>	<b>(70,668)</b>	<b>20,870</b>
* Events Team	(34,350)	(28,118)	6,232	Less events income at the moment - 15% of gross income from event fees (excluding football)	(34,379)	(25,580)	(28,118)	0
* Human Resources	(50)	(120)	(70)		(57)	(26)	(50)	70
* ICT	0	0	0		0	(62)	0	0
* Finance	(4,300)	(4,300)	0		(4,300)	(4,200)	(4,300)	0
* Democratic Services	(6,000)	(6,000)	0		(5,900)	(5,900)	(6,000)	0
* Parks Management	(12,700)	(12,700)	0		(12,700)	(12,700)	(12,700)	0
* Other -Parks technical support	(24,300)	(24,300)	0		(24,300)	(24,300)	(3,500)	20,800
* Other - Tree works	(2,700)	(16,000)	(13,300)	YTD £15k - Tree management incl ash dieback	(9,267)	(7,753)	(16,000)	0
* Other - Fees & advice	0	0	0		(5,690)	(1,049)	0	0
<b>Net Position</b>	<b>0</b>	<b>(188,639)</b>	<b>(188,639)</b>	<b>Deficit</b>	<b>(75,003)</b>	<b>(304,976)</b>	<b>(165,065)</b>	<b>23,574</b>
<b>Transfer from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	Reserves exhausted	<b>0</b>	<b>97,680</b>	<b>0</b>	<b>0</b>
<b>NET OUTTURN</b>	<b>0</b>	<b>(188,639)</b>	<b>(188,639)</b>	<b>Net surplus/ (deficit)</b>	<b>(75,003)</b>	<b>(207,296)</b>	<b>(165,065)</b>	<b>23,574</b>